



Republic of the Philippines
Department of Education

REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

18 December 2025

DIVISION MEMORANDUM
No. 881 s. 2025

**INITIAL EVALUATION RESULTS (IER) OF APPLICANTS AND THE CONDUCT OF
COI AND NCOI FOR MASTER TEACHER II VACANT POSITION
(ELEMENTARY)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public Elementary and Secondary Schools
Heads, Units/Sections
All Others Concerned

1. With reference to **DepEd Order No. 019, s. 2022 (DepEd Merit Selection Plan)** and **DepEd Order No. 020, s. 2024 (Guidelines on the Recruitment, Selection, and Appointment to higher teaching positions)**, this Office releases the Initial Evaluation Results (IER) for the anticipated vacant positions.
2. The conduct of **PPST Career Stage-based Observations for Indicators (COI)** and **Non-Classroom Observations for Indicators (NCOI)** is scheduled as follows:

POSITION LEVEL	VENUE	DATE	
		PPST COI	PPST NCOI
Master Teacher II (Elementary)	South Palale Elementary School	January 5, 2026	January 6, 2026

3. The following enclosures are attached:
 - a. Enclosure 1 – composition of Observers and Assessors for the conduct of PPST COI and PPST NCOI
 - b. Enclosure 2 – Initial Evaluation Results (IER)
4. **For the composition of Assessors for the conduct of PPST NCOI**, please note that **only the documents submitted by the applicants on the deadline of application** shall serve as the basis for assessment during the conduct of the PPST NCOI. **These submitted documents will be forwarded to the Assessors on the day of the NCOI**. No additional Means of Verification (MOVs) shall be accepted or submitted on the day of the evaluation.

5. **Observers and assessors must not be related to the applicant** within the third degree of consanguinity or affinity. In such cases, they shall withdraw themselves, and an alternate observer or assessor shall be designated.

6. For information and guidance of all concerned.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:


EDWIN R. RODRIGUEZ
Chief Education Supervisor – CID
Officer-in-Charge

Encl: As stated

References: DepEd Order 019, s. 2022

DepEd Order 20, s. 2024

To be indicated in the Perpetual Index
under the following subjects:

RSP

OSDS Personnel Unit – initial evaluation results (ier) of applicants and the conduct of coi and ncoi for master teacher ii vacant position (elementary)
PERQBKKC-002233/December 18, 2025

Enclosure 1

**COMPOSITION OF THE OBSERVERS, ASSESSORS AND PROCTOR FOR THE
CONDUCT OF CLASSROOM AND NON-CLASSROOM OBSERVABLE
INDICATORS**

MASTER TEACHER II (ELEMENTARY) South Palale Elementary School January 5, 2026 8:00 AM			
For PPST COIs (Classroom Observation / Demonstration Teaching)			
Observers	Name	Position Title	School/Office
	ALONA C. CRISANTO	SP III	IPILAN-ALITAO ES
	JOY B. GO	SP IV	WPNHS
	INGRID A. PALAD	SP II	SPES

MASTER TEACHER II (ELEMENTARY) South Palale Elementary School January 6, 2026 8:00 AM			
PPST NCOIs (Non-Classroom Observation/Portfolio Annotations and Behavioral Events Interview)			
Assessors	Name	Position Title	School/Office
	CHERRY G. HUGO	SP II	BANHS
	MARY GRACE M. CABILI	SP II	DAPDAP IS
	RONAN R. RANILLO	SP III	TECS
Proctor	BLANCA C. CASTILLO	MT I	SPES



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REGION IV- A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

INITIAL EVALUATION RESULT (IER)

Position: MASTER TEACHER II (Elementary)

Salary Grade and Monthly Salary: SG19 | P 56,390.00

Qualification Standards:

Education Master's Degree in Education, or Educational Leadership, or Educational Management, or relevant subject or learning area

Training 24 hours of training in any of or a cumulative of the following: Curriculum, Pedagogy, Subject Specialization and 8 hours of training in Instructional Supervision acquired within the last 5 years, acquired after the last date of promotion; or Completion of NEAP-requisite professional development program for Career Stage III (Highly Proficient Teacher)

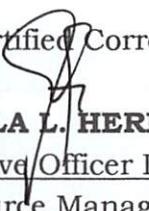
Experience 5 years teaching experience and 1 year relevant experience in instructional supervision and technical assistance to teachers

Eligibility RA 1080, as amended (Teacher-Elementary/ Secondary)

No.	Application Code	Education	Training		Experience		Eligibility	Remarks	
			Title	Hours	Details	Years		QS (Qualified or Disqualified)	Performance (Met or Not Met)
1	TAY-RSP-MT2-25-004	Bachelor of Secondary Education Major in English Master of Arts in Education Major in English Doctor of Philosophy in Educational Management	Training-Workshop of Guidance Counselors and Designates on Strengthening Homeroom Guidance Implementation in Schools Enhanced School Heads Development Program 2.0 (E-SHDP 2.0)- Batch 3	24 52	High School Teacher Senior Education Program Specialist	9 yrs. & 11 mos. 4 yrs., 4 mos. & 28 days	RA (1080) Teacher	Qualified	Met

No.	Application Code	Education	Training		Experience		Eligibility	Remarks	
			Title	Hours	Details	Years		QS (Qualified or Disqualified)	Performance (Met or Not Met)
2	TAY-RSP-MT2-25-005	Bachelor of Science in Secondary Education Major in History Master of Arts in Education Major in Social Science	Division Training-Workshop on the Use of Compendium of Teaching and Learning Resources for Filipino Sign Language (FSL) Human Resource Merit Promotion and Selection Board (HRMPSB) Assessors Training: Deepening on Initial Evaluation and PPST Assessment- Batch 1	40 16	Teacher I Master Teacher I	18 yrs., 8 mos. & 28 days 2 yrs., 11 mos. & 17 days	RA (1080) Teacher	Qualified	Met

Prepared and Certified Correct by:


GRASIELA L. HERNANDEZ
Administrative Officer IV / HRMO II
Human Resource Management Officer
Date: 17 DEC 2025